TAPE 1, SIDE A

Board Chair Beth Young called the meeting to order at 6:08 pm. Present: Beth Young, Bobby DuBois, Anne Burkart, Jennifer James Wilson and Superintendent Tom Opstad. Also present: students, staff and community members.

Ms. Young welcomed new board member Jennifer James Wilson and made introductions. Superintendent Opstad certified the election of Ms. James Wilson and administered the Oath of Office. Ms. James Wilson stated she was honored to be elected and looks forward to working with the board and superintendent. Mr. Opstad was temporarily excused from the meeting.

During the work/study session the board reviewed board positions, role of the board and Policy 1720: Operating Principles. The following issues were discussed:

- Options for strengthening and clarifying several sections of Policy 1720: Operating Principles, including Philosophy Statement, Loyalty and Commitment to the district, Agenda Preparation, Meetings and Audience Participation. Board members suggested changes to the policy. It will be brought back for second review at the next meeting.
- The possibility of adding a timeline or process for the board directing the superintendent to respond to questions brought up by the community during board meetings, as well as ways to track questions and their follow up responses.
- Possible restructuring of the board agenda. This will be discussed in further detail at the January Board Retreat.

TAPE 1, SIDE B

Ms. Young described the board positions.

At 7:25 the meeting was recessed for a five-minute break.

The meeting was reconvened at 7:34 p.m. There was no Executive Session. Anne Burkart spoke about Pearl Harbor Day and Bill of Rights Day and led the Pledge of Allegiance.

The board recognized the following teachers for achieving national board certification: Lisa Deen, Tom Gambill, Carol Light and Leslie Shively. They join Peter Braden, Diane Frame, Lois Sherwood and Dorothy Stengel, who previously achieved this certification. Mr. Opstad noted that our district now has about 10% of the certificated staff that have achieved national board certification.

Superintendent Opstad welcomed Holley Carlson, ***who was previously sworn in, and*** who joined the board meeting via telephone. He then called for nominations for Board Chair. Anne Burkart nominated Bobby DuBois. Hearing no additional nominations, Mr. Opstad called for a roll call vote: Beth Young – yes; Bobby DuBois – yes; Anne Burkart – yes; Holley Carlson – yes; Jennifer James Wilson – yes. Mr. DuBois was elected unanimously. Anne Burkart thanked Beth Young for her leadership over the past two years.

Mr. DuBois then called for election of other officers:

Vice Chair: Beth Young nominated Anne Burkart and Bobby DuBois nominated Holley Carlson. Hearing no other nominations, a vote was taken, electing Anne Burkart with a vote of 3-2.

Auditor of Accounts Payable: Anne Burkart nominated Jennifer James Wilson. Hearing no other nominations, a vote was taken, electing Jennifer James Wilson with a vote of 5-0.

Legislative Representative: This is a 2-year term, beginning July 1. Beth Young nominated Holley Carlson. Jennifer James Wilson nominated Beth Young. Hearing no other nominations, a vote was taken, electing Beth Young with a vote of 4-1.

The following correspondence was received:

- Email from Louisa Brown regarding the use of "Redskins" by Port Townsend High School.

- Email from Matt Tyler praising district staff for a successful transition in 2009-2010.
- Email from Tom Thiersch regarding the Public Records and Open Public Meeting forum.
- Email from Tom Thiersch regarding a board member attending a meeting via telephone.
- Email from Candace Cosler regarding an upcoming Farm to Cafeteria event.
- Email from Tom Thiersch regarding tech purchases.

The board reviewed the minutes of November 23, 2009 regular school board meeting. Anne Burkart made a motion to approve the minutes of the November 23, 2009 board meeting. Beth Young seconded the motion. A correction was requested in the Public Comments section, clarifying that Sheila Murphy asked about the amount of money the district saved by closing Mt. View, and that she requested information on salary costs comparing last year's AD salary with salaries being paid this year for the position. After these corrections, the minutes were approved 5-0.

The board reviewed the agenda and the consent agenda. The consent agenda was revised to add an additional accounts payable for items run on December 15, 2009, and to add the request to surplus two ping-pong tables from the high school. A motion to approve the revised consent agenda was made by Beth Young and seconded by Anne Burkart. Motion carried 5-0.

Included in the Consent Agenda were: 1) Accounts Payable for items run 11/30/09; 2) Accounts Payable for items run 12/15/09; 3) Payroll – November 2009; 4) Recommend Joyce Foster for the 6.0 hour/day Special Education Paraeducator position at Grant Street Elementary, beginning November 30, 2009, for the 2009-2010 school year; 7) Accept the resignation of Joey Johnson as Middle School Assistant Wrestling Coach effective immediately; 8) Approve Barbara Henry, 65 students and 15 chaperones to attend the Music Department Retreat, January 8-10, 2010, in Leavenworth, WA; 9) Approve Tanya Rublaitus to attend the 2010 Careers Conference, January 25-27, 2010, in Madison, Wisconsin; 10) Approve the request to surplus the following items that are no longer used and have no value to the district: 13 Sprint/Nextel cell phones; one Clark hallway sweeper (no tag); one Commodore 20 carpet extractor (no tag); one Viper auto scrubber (no tag); one Clipper carpet extractor (no tag); one Designer wet vac, tag #06412, and six ping pong tables; 11) Accept the donation from Dr. Richard Elam Jr. of $300.00, to be split equally between art programs at Port Townsend High School and the fitness program at Blue Heron.

Public Comments:
Bobby DuBois read paragraph two from the Public Comment sign in sheet aloud.

Sheila Murphy:
Asked that the questions she raised at the November 23rd meeting be answered.

Tom Thiersch:
Stated that he found the discussion during the 6:00 p.m. session interesting, and it reminded him to suggest that the title of the pamphlet "Welcome to Our School Board Meeting" be changed to "Welcome to Your School Board Meeting." He also reemphasized the need to reinstate regular Tech Committee meetings to guide future tech purchases.

Board Member Comments:
Jennifer James Wilson:
- Is also interested in the reinstatement of the Tech Committee. Is interested in reviewing ways that community members can be involved with standing committees.

Anne Burkart:
- Stated that she is on the board of directors for Big Brothers/Big Sisters (BB/BS), and the Jefferson County branch of BB/BS had it's funding pulled, and they are asking for community support to continue mentorships at schools.

Beth Young:
- Addressed the need to respond to Sheila Murphy's questions, stating one of the issues is being prepared for presentation at a future meeting.
- Regarding the suggestion to change "Welcome to Our Board Meeting" to "Welcome to Your Board Meeting," she commented that she is a part of the meeting too.
- Stated that standing committees are important ways for community to take part in district decisions.

Bobby DuBois:
- Agrees the board should review and update the "Welcome to Our Board Meeting" pamphlet.
- Was a member of the Tech Committee during the Tech levy. He feels it should be reinstituted, with clarification of what the mandate for the committee is. He feels it would be useful in advising the district regarding new technology (i.e. Kindle or similar).

Reports of the Superintendent:
Carrie Ehrhardt gave an update on the possibility of a student financial center being created at the high school, in partnership with Quimper Credit Union. She stated that this update was for information only, and that she will return with a formal proposal in February. Discussion followed.

High School ASB officers presented a report on the ASB's activities to-date.

TAPE 2, SIDE A
Carrie Ehrhardt presented a request to create a cooperative Equestrian Club at the high school. The club advisor, Jamie Armstrong, has 15 years of experience as a rider and teacher. The club would be structured similarly to the high school sailing club. The cooperative would include students from Chimacum, Kingston, Poulsbo and Quilcene. Discussion followed. Anne Burkart made a motion to approve the request to establish a cooperative Equestrian Club at the high school. Beth Young seconded the motion, which carried 5-0.

Mr. Opstad gave a facilities update, stating that the new play equipment at Blue Heron is being heavily used, as the older students enjoy using it during their lunch period.

Mr. Opstad reported on the Governor's budget that came out last week. As it stands the district would have their remaining I-728 funds cut, the K-4 enhancement funding would be eliminated and the district would lose the last state-funded LID day for teachers. He also stated that retirement and benefit rates will go up next year, with no increases in state funding. Discussion followed.

Mr. Opstad reported on the water main break that occurred downtown. It resulted in the Health Department declaring a "boil water" notice for those on city water. The district plans to turn off drinking fountains at school on Tuesday, and will provide bottled water for staff and students.

Mr. Opstad reported that he has created a staff survey, which will close on Wednesday, December 16. He plans to compile that data, as well as making the suggested changes to the strategic plan, combining accountability and communication as one topic, and student achievement and curriculum as another. Mr. Opstad will bring this information to the board retreat in January, so the board can develop a work plan.

The board set a date for the January board retreat for Saturday, January 23rd from 9:00 a.m. to 2:00 p.m. in the Board Room of the Lincoln Building.

Holley Carlson was excused at 8:43 p.m.

The board discussed the possibility of hiring a facilitator for the board retreat. Jennifer James Wilson will investigate possibilities and report back to the board.

Mr. Opstad presented the following:
- December enrollment
- Calendar of Events. It was noted that Mark Decker's "Meet and Greet" on December 17th has been cancelled.

Policy Review:
The following policy was presented for first review:

- Policy 2022/2022P: Electronic Information System (Networks). Mr. Opstad stated that the current policy does not address issues like social networking sites. The board compared the district's policy with the WSSDA sample policy. Mr. Opstad stated that he looked into using Facebook as an organization, and reviewed Vancouver School District's Facebook page. Discussion followed. It was discussed that the permission slips attached to this policy are outdated, as our students are no longer grouped K-5 and 6-12. Discussion followed. Mr. DuBois stated that he is in favor of building a policy that supports wireless access. The Admin Team and the Tech Committee will review the policy/procedure and permission slips, and their recommendations will be brought to a future meeting for board review.

The following policy was presented for fourth review.

- Policy 6212: Charge Cards. The suggested changes were included in the policy, which will be brought back for approval as part of the 6000 policy series.

The following policy was presented for fifth review:

- Policy 4260/4260P: Use of Facilities. Language was changed to state that the fee schedule for facility rental will be reviewed annually, at the same time that other fees are set for the upcoming school year. Ms. James Wilson stated that she finds the policy "clunky" as a user. Discussion followed.

TAPE 2, SIDE B
Board Member Announcements:

- The January board retreat is scheduled for Saturday, January 23rd from 9:00 a.m. to 2:00 p.m. in the Lincoln Building Board Room.
- Anne Burkart will attend the WSSDA Legislative Conference February 7-8, 2010 in Olympia, and invited Beth Young to attend as well.
- Jennifer James Wilson stated that she was pleased to see that the Open Public Meeting Forum was well attended, and that it was held in a school building.

The meeting was adjourned by consensus at 9:26 p.m.

All letters, resolutions, and pertinent information referred to within may be found in the Supplemental File as if fully set forth within.

Respectfully submitted,

_____ ATTEST: _____
Thomas A. Opstad, Superintendent Bobby DuBois, Chairman