

PTSD 50 Technology Committee Meeting (2020-21 School Year)

Date: 9-16-2020

Time: 3:30-5:00 p.m.

ZOOM link: [Today's Meeting Zoom Link](#)

Members: Sandy Gessner, Rich Durr, Sarah Rubenstein, Joy Wentzel, Connie Welch, Denise Aedan, Jeffrey Waibel, Robert Kirk, David Kelley, Alex Hankel, Joseph Reeves, Doug Ross

Attending:

Facilitator: Joy

Time Keeper: Jef

Note Taker: Denise

Agenda:

1. Celebrations! (10 Minutes)

2. Other News (20 Minutes)

- **Tech Count:**

SCES:

Needs:

- 2 ipad cords for Kindergarten

BHMS

Needs:

- Shannon Training for basic IT

PTHS

Needs:

-

OCEAN

Needs:

-

LIBRARIES:

Needs:

- Loaners for Substitutes and SOP
- PTEF Grant for more devices????
- Create a hierarchy of devices for replacement/loaners? Start with Samsungs and replace with new HP as needed?
-

- Charging Station with needed cords-LABELED: **High Priority**

Who still needs these?

SC

BH
OCEAN
PTHS
Libraries (all 3 should have backup)

- Loaner Devices: LABELED: **High Priority**
SC Protocol:
BH Protocol
OCEAN Protocol
PTHS Protocol
Libraries (all 3 should have back up)

3. Devices for Classified Staff: **High Priority** (15 minutes)

Idea 1: Loan for the day: check out of the library each morning (could be barcoded)

Pros

Cons

Idea 2: Hand out device for the year (some have this already)

Pros

Cons

4. When to FMX, when to Not (To be or Not to be...)

- Let's create a simple Work flow/SOP
- Buckets in each library for FMX (well labeled with Notebook)

5. Adding Apps and extensions-

Requests:

- Jamboard: activated and ready to use!
- Google Originality Reports: \$\$: helpful for students and teachers. Recommended by BH and PTHS ELA/SS staff-could work in all domains
- Typing Program (without adds/\$\$): part of basic ed: Wanted by SC (perhaps k-12?)
- Mote: Good for translations/ELL-\$\$ Recommended by Schroeder, Aubin, Zamberlin)

We must make a plan ASAP!

6. Getting the Word out: How to Get Tech Help: **High Priority: Share at Staff Meetings!!!**

Promote PTSD e-learning site

Promote Jef's form and videos

Promote Tech Support Emails

Promote Joy's Office Hours

Best way to get IT help when we are left without ideas???? Need speedy response

7. "Continuous Learning Plan": Educational Technology: Joy and Sarah

- Digital Citizenship
- Family Learning

- Staff PD Opportunities
 - Virtual “Help Desk”
8. Ideas for Moving Forward: How Do We Continue to Support and Evolve?
 9. “Building Go Around” (If time or in the absence of time Building Reps stay to meet with Rich)
 10. Take-aways from this meeting: Thoughts and Reflections

Next Meeting: Wednesday October 21, 2020 3:30-5, same zoom link